

**Government of West Bengal  
Public Works Department  
Establishment Branch  
Khadya Bhawan  
11A, Miraza Ghalib Street, Kolkata- 87**

**No: 925- PWD-11048/5/2020-WorksWing**

**Date: 10.07.2020**

**From:**

The Additional Secretary, PWD

**To:**

1. The Chief Engineer (H.Q.), P.W. Dte. / H.Q., P.W. (R) Dte./ Planning, P.W. Dte. / Social Sector, P.W. Dte. / N.H. Wing, P.W. (R) Dte. / PIU (ROB), P.W. (R) Dte. / Electrical, P.W. Dte. / Electrical Planning, P.W. Dte.
2. The Chief Engineer \_\_\_\_\_ Zone, P.W. Dte. / P.W. (R) Dte.
3. The Director & Chief Engineer, R.B.R.I., P.W. (R) Dte.
4. The Chief Government Architect & E.O.C.E., P.W. Dte.
5. The Superintending Engineer / Superintending Engineer (EL) \_\_\_\_\_ Circle, P.W. Dte. / P.W. (R) Dte.
6. The Executive Engineer / Executive Engineer (EL) \_\_\_\_\_ Division, P.W. Dte. / P.W. (R) Dte.
7. The Assistant Engineer / Assistant Engineer (EL) \_\_\_\_\_ Sub-Division, P.W. Dte. / P.W. (R) Dte.

**Subject: Regarding initiation of HRMS entry for the purpose of restructuring of engineering set up of different establishment under PWD vide Notification no. 178, dated 20.12.2019**

The undersigned is directed to refer to the subject mentioned above and to request him to take necessary steps towards completion of all pending issues lying with H.O.O. (Head of Office) end and DDO end in respect of HRMS of his establishment and also establishment under his control by 25.07.2020, so that necessary steps regarding HRMS entry may be initiated from this end for the purpose as mentioned above.

This may be treated as most urgent.



**Additional Secretary  
Public Works Department**

**No: 925/1(4)- PWD-11048/5/2020-WorksWing**

**Date: 10.07.2020**

Copy forwarded for information and necessary action to:

1. The Sr. P. S. To the Additional Chief Secretary, PWD.
2. The Ein-C & E.O. Secretary, PWD.
3. The F.A., PWD.
4. The Joint Secretary (Personnel), PWD.



**Additional Secretary  
Public Works Department**

